

截止申請日期：

紙本遞交：

2025年1月16日(星期四)下午四時三十分

請把申請表及證明文件於辦公時間內直接交回本校校務處。

中一派位電子平台：

2025年1月16日(星期四)香港時間23時59分

家長必須登記成為「中一派位電子平台」用戶並以「智方便+」綁定帳戶。

中一派位電子平台網址: <https://esspa.edb.gov.hk/login?lang=tc>

派發申請表格：

可於本校網頁(<http://www.clementi.edu.hk>)下載表格或親臨本校校務處索取。

派發申請表格日期：2024年11月16日至2025年1月16日

辦公時間 星期一至五 上午九時至下午四時三十分

星期六 上午九時至上午十一時三十分

(星期日及公眾假期休息)

遞交申請表格日期：2025年1月2日至2025年1月16日下午四時三十分

(所有逾期遞交之申請表，一概不受理。)

所需文件：(a) 香港教育局中一自行分配學位(23/25)申請表

(b) 本校申請表

(c) \*小五上、下學期及小六上、下學期(如有)之考試成績表副本

(d) \*本校申請表第(2)(i)-(iv)項所列之傑出表現之小五上、下學期及小六上、下學期(如有)之獎狀或證書副本(請依時序排列)

註：1. \*請帶備各文件及身份證明文件(如身份証)之正本以供核實之用。

2. 申請者不需要提交小學推薦信。

3. 遞交文件之副本請以釘書機 / 魚尾夾普通釘裝處理，不用提交文件夾。  
各有關之小五上、下學期及小六上學期之課外活動證明副本限以15頁(A4)  
紙內完成。

4. 如透過電子申請，申請者需要將所需文件(b)至(d)上載至「中一派位電子平台」。

甄選面試：

本校將根據申請人學業成績(成績次第排名)、操行、課外活動及服務表現作出甄選(比重按下表)，並安排面試。

收生準則：

項目	比重
申請人學業成績(成績次第排名)	30%
操行	20%
課外活動及服務表現	20%
面試表現	30%
合計	100%

面試日期：

2025年3月15日(星期六)

面試形式：

分別以中文(只限廣東話)及英文進行，以瞭解學生的性向、興趣和潛能。

面試名單公佈：

面試名單將根據申請人於甄選準則之分數決定，面試名單將於2025年3月10日(星期一)於本校網頁公佈。已遞交申請表者，敬請上網自行查閱，本校恕不會個別通知。

中一收生資訊日：

中一收生資訊日將於2024年11月23日下午2:00 - 4:30舉行，歡迎參加。

**Clementi Secondary School**  
**Application Procedures for Secondary 1 Discretionary Places**  
**(Admission in September 2025)**  
**Submission period: 2 January - 16 January 2025 (Both dates inclusive)**

Revised

Deadline of the Application:

**Paper form submission:**

16 January 2025 (Thursday), 4:30 p.m.

Application forms and supporting documents should be submitted to the School General Office.

**SSPA e-Platform:**

16 January 2025 (Thursday), HK Time 23:59

For parents registered as SSPA e-Platform users and bound their account with “iAM Smart +” may submit the applications via the SSPA e-Platform.

SSPA e-Platform website: <https://esspa.edb.gov.hk/login?lang=tc>

Methods of Obtaining the Application Form:

Application form can be:

- (i) downloaded from the school website (<http://www.clementi.edu.hk>); or
- (ii) obtained from the School General Office.

Time and Date of Obtaining the Application Form:

From 16 November 2024 to 16 January 2025

Opening hours *Monday to Friday: 9:00 a.m. - 4:30 p.m.*

*Saturday: 9:00 a.m. - 11:30 a.m.*

*(Closed on Sundays and Public holidays)*

Submission Period:

2 January - 16 January 2025, 4:30 p.m.

(Late submission would not be considered.)

Documents:

- (a) Application Form for S1 Discretionary Place (23/25) issued by the Education Bureau
- (b) The Clementi Secondary School Application Form for S1 Discretionary Place
- (c) \*Copies of report cards of 1st and 2nd Term in P.5, and 1st and 2nd Term in P.6
- (d) \*Copies of certificates and awards of 1st and 2nd Term in P.5, and 1st Term and 2nd Term in P.6, as listed in Section 2(i)-(iv) of the Clementi Secondary School Application Form  
(Please arrange in chronological order)

Notes:

1. \*Please bring the original copies of the documents and student’s identification document(s) (e.g. ID card) for verification.
2. No recommendation letters from the primary school are required.
3. Please only staple or clip the documents. No folders or binders are accepted. No more than 15 pages of extra-curricular supporting documents of 1st and 2nd Term in P.5, and 1st Term and 2nd Term in P.6 (A4 size) should be submitted.
4. *SSPA e-Platform users have to upload supporting documents (b) to (d) onto the SSPA e-Platform.*

Selection Criteria for the Interview:

The school will select a candidate for interview with the consideration of the applicant’s academic performance (ranking in the “Rank Order List”), conduct and extra-curricular activities and services (weightings as shown below).

Admission Criteria:

Criteria	Weightings
Academic Performance (Ranking in the “Rank Order List”)	30%
Conduct	20%
Extra-curricular Activities and Services	20%
Interview	30%
Total	100%

Interview Date:

15 March 2025 (Saturday)

Format of Interview:

Interviews are conducted in Chinese (Cantonese only) and English respectively, in order to understand the candidate’s aptitude, interests and potential.

Announcement of Interview List:

**Applicants on the interview list will be selected based on the admission criteria listed above and the results will be published on the school webpage on 10 March 2025 (Monday). Notification of the individual application results will not be made by the school. Applicants should check their own results online.**

S1 Enrollment Information Day:

The S1 Enrollment Information Day will be held from 2:00pm to 4:30pm on 23 November 2024.